

**DIVISION OF HEALTH PROFESSIONS  
DIVISION MEETING**

February 1, 2005, 12:30 p.m.

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**PRESENT:**    EMS:                                Harvey Conner, Bruce Farris, Romeo Opichka, Brent Stafford  
                  NUR:                                        Nancy Cook, Linda Cowan, Gina Edwards, Carol Heitkamper, Monica Holland, Rosemary Klepper, Susan Mann, Judy Martin, Judy Ogans, Beverly Schaeffer, Debbie Myers, Terri Walker  
                  OTA:    Tom Kraft, Fonda Scott  
                  PTA:    Peggy Newman, Vicky Davidson  
                  STAFF:     Dr. Jo Ann Cobble, Mary Ann Gundlach  
                  COUSELOR:                                     Clarie Echols

**ABSENT:**     Lloyd Kingsbury – held Division office open  
    Connie Kuebeck, Shelly Tevis

**I.        Celebration:**

Happy Birthday to Judy Ogans and Gina Edwards. They both celebrate February birthdays.

**II.       SII's, Review Process:** The SII's will be ready for faculty to view by Friday. Please see Mary Ann or Shelly. When you've finished reviewing please initial the top sheet in your packet.

**III.      Division Strategic Plan:** The Fiscal Year requests consist of the following:

1.        CEC, Clinical Education Coordinator and full-time OTA Faculty per the request of the accrediting commission criteria.
2.        Full-time Nursing Faculty
3.        Office staff due to the growth in student enrollment in Pharmacology, Medical Terminology, Nursing, adjuncts, faculty, etc. Concerns also expressed during the last NLN and EMS site visits.
4.        Human Patient Simulator increase in funding
5.        Increase funds to pay for NUR and PTA credentialing exam results
6.        Request funds to pay for the NLN Accrediting Commission site visit in Spring 2006

7. Continue and plan for and generate funds for a new upcoming Health Professions building
8. Deans requested more travel money for FY06

**IV. Division Enrollment:** The current head count for this semester is 975 students. In the fall of 2000 the head count was about 400.

**V. Committee Reports:**

1. Instructional Administrative Procedures Committee – Tom Kraft: Currently looking at academic integrity statement. The document has been forwarded to administration.
2. Academic Outcomes Assessment – Jo Ann Cobble: Two divisions have not turned theirs in yet. The steering committee is very impressed with Health Professions assessment plans and reports.

**VI. As May Occur:**

1. Susan Mann reported that on March 11 Integris will hold a stroke screening seminar from 8:30 am to 12:30 pm. Her LPN class will assist with the screenings. At 11:30 a physician will speak on stroke prevention.
2. Oklahoma Association of Community Colleges will be held on March 3 and 4 at the Sheratin in Bricktown. The deadline to apply was yesterday.
3. Hard copies of appraisals must be turned in two working days before the appraisal. Nursing needs to give one copy to Rosemary and one to Jo Ann.
4. Claire Echols announced that there will be a Health Professions Information Fair in CU2 and CU3 on Tuesday, February 22.
5. Rosemary announced that the Oklahoma Board of Nursing granted our Nursing program maximum accreditation for the next five years.

Meeting adjourned at 1:25 pm.

**Next meeting will be March 8th at 12:30p.m.**

Respectfully submitted by: Mary Ann Gundlach